

Republic of the Philippines
ENVIRONMENTAL MANAGEMENT BUREAU
Request for Publication of Vacant Positions

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Office/Unit: CSC FO La Union

Electronic copy to be submitted to the CSC | FO- 22-2253
FO must be in MS Excel format

Date and Time: AUG 26, 2022 / 10:36 AM

Received by: _____

Remarks: _____

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENVIRONMENTAL MANAGEMENT BUREAU in the CSC website:

Engr. MARIA DORICA NAZHIPE, CESE
Regional Director

Date: August 26, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary (₱)	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Administrative Officer	EMBB-SADOF-7-2014	22	69,963.00	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); Second Level Eligibility		EMB - Region I

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 6, 2022**.

1. Application letter specifying the position title and item number of the position applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Work experience sheet (Download the form at www.csc.gov.ph)
4. Service Record/Certificate of Employment
5. Photocopy of Training Certificates;
6. Performance rating in the last rating period (if applicable);
7. Photocopy of certificate of eligibility
8. Photocopy of transcript of record and diploma

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Engr. MARIA DORICA NAZHIPE, CESE
Regional Director
Environmental Management Bureau, Region I
DENR Bldg., Government Center, Sevilla
City of San Fernando, La Union
r1@emb.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.